

## **AULT HUCKNALL PARISH COUNCIL**

### **Minutes of Meeting held at Doe Lea Resource Centre** **23<sup>rd</sup> October 2019**

#### Present

A Syrett	N Darby
T Trafford	T Howell
D Adsetts Moseley	S Poole
L Adsetts Moseley	T Clough

#### In attendance:

Mike Tye – Well Dressings Committee  
Daniel Oakley – Arts Officer BDC  
Richard Fearn – Community Development and Business Manager  
R Price - Parish Clerk & RFO

#### **73/19 Apologies for Absence**

An apology for absence was received from Councillor C Moesby

#### **74/19 Declaration of Interests**

T Howell declared an interest in Items 10 on the agenda.

#### **75/19 Public Forum**

Mike Tye explained that there had been £400 profit from the Well dressings which the Committee were wanting to allocate to the provision of defibrillators in rural areas of the parish. He explained that they would like to work in partnership with the parish council but they were not looking for funding at this stage. However the Chair explained that the parish council had a grant aid scheme and a grant application could be submitted to them for consideration. Members were happy for the Clerk to liaise with Mike and assist with any research into the purchase of defibrillators and cabinets for the parish.

Mike was thanked for the information he had provided and the Members expressed their gratitude for the decision to allocate funding from the well dressings for this purpose. He left the meeting at this point.

Daniel Oakley was welcomed to the meeting. He gave an update on ancillary works to the sculpture. The contract had been signed for the second phase of the lighting and they were currently looking at the options. Future ownership needed to be considered in relation to the liability for maintenance and insurance. He explained that he would provide support in relation to the information required for insurance purposes.

#### **76/19 Bolsover Partnership Parish Council Liaison**

Councillor Adsetts-Moseley reported that she had attended the last meeting held on 16<sup>th</sup> September. The Clerk agreed to distribute the minutes of that meeting when they were received.

#### **77/19 Minutes of Last Meeting**

The minutes of the last meeting of the Parish Council held on 3<sup>rd</sup> September 2019 were approved and confirmed as a true record

**78/19 Police Matters**

The police were not present and there were no matters to report

**79/19 Report of County Councillor**

Councillor Moesby submitted his apologies

**80/19 Report of District Councillor**

Councillor Clough reported that she had been attending member development sessions which were ongoing and she had found them very useful. D Skinner MP was opening an office in Bolsover.

Councillor Clough explained that she was working with other councillors to look at setting up a Youth Forum. They were hoping that they would engage with parish councils. The main focus was to encourage the young people to work in teams. She also informed members that she had attended the Labour Party Conference.

**81/19 Doe Lea Centre**

The Manager submitted a report which is appended to the minutes

**82/19 Neighbourhood Plan**

The Clerk distributed guidance on the development and production of Neighbourhood Plans. She briefly explained the process and what could be achieved with Neighbourhood Plans. It was agreed that the Clerk approach Heath and Holmewood Parish Council to ask if they would allow representatives of Ault Hucknall parish council to attend one of their meetings to ascertain if they could work together on the development of a local plan affecting areas which crossed the parish boundaries.

**83/19 Asbestos Management**

The Clerk reported receipt of information from a firm offering a system regarding Management of Asbestos in buildings. The Centre had undergone a part survey recently and it was agreed that the Clerk and Manager liaise to assess whether any further investigation and/or management plan was required.

**84/19 Review of Polling Districts and Polling Stations**

The Clerk reported receipt of notification from BDC of their intention to undertake a review of polling districts , polling places and polling stations. The general principle was that there would be minimal change. Members agreed that they were happy with the current arrangements in the parish.

**85/19 Parish Projects****Colliery Memorial**

The Clerk reported that the memorial was now in place but had been left covered. It was agreed that a ceremony be arranged to formally dedicate the memorial. It was agreed that it would now be the springtime before this could be arranged.

**Ramped Access**

The Clerk reported that there had been notification from DCC that they were now looking to market the area of land where the ramp would be located, for development. This had delayed the arrangements to commence the construction of the ramp. The Clerk was asked to speak with Matt Connley to see if it could be progressed rather than waiting for the plans for development to be put in to place

## Section 106 projects

The Clerk to meet with the groundsman to look at the extent of the work required

### Stainsby School

There was nothing further to report at this stage

### 86/19 Allotment Matters

There were no allotment issues

### 87/19 Applications for Grant Aid

There were no applications for grant aid.

### 88/19 Financial Matters

#### (a) Completion of Annual Accounts 2018/2019

The Clerk reported that she had now received the Notice of Conclusion of the Audit of Accounts for 2018/2019. In the auditors opinion the information in the annual return was in accordance with proper practices and no matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met.

#### (b) Financial review – Report of Meeting with Adviser

The Chair reported that a meeting had been held with the Financial Adviser attended by herself, the Vice Chair and the Parish Clerk. The investment continued to perform adequately and there were no reasons for any concern. It had been established that a small withdrawal could be made without too much detriment, if the need arose.

#### (c) Payment of Accounts

The following accounts were considered and approved for payment

Ault Hucknall Parish Council		
Parish Warden	Salary October	£557.47
Parish Clerk	Salary October	£751.43
HMRC	PAYE & NI September	£306.39
BRM Solicitors	Work undertaken re lease	£1547.40
Beecroft Memorials	Bramley Vale Memorial	£5757.00
PKF Littlejohn	Audit Fee	£480.00
BDC	Dog/litter bin emptying	£423.52
AML Midlands	Office 365 and Cloudcare	£14.28
Outdoor Projects	Grass cutting & litter picking	£325.00
Clarks Cemetery Services	Grass cutting maintenance to all banks and around ground on recreation ground at Doe Lea	£325.00
E R Price	Bouquets	£45.00
Doe Lea Centre Account		
Cathedral Leasing	Hygiene Services	£46.02
AML (Midlands) Ltd	Broadband, monthly office and domain name	£113.64
Martin Bruno	Payroll services	£90.00
British Gas	Gas	£45.41
DLMW	Water	£186.99
	Rent	£8.67

**89/19      Glapwell 3 Site**

Nothing further to report

**90/19      Planning Applications**

There was one planning application for consideration

19/00589/FUL – Addition of Bespoke timber framed garden room and ground floor WC – Ivy Cottage, Hawking Lane, Stainsby – Mr & Mrs Mellors – no comments.

**91/19      Date of Next Meeting**

The next meeting of the parish council was scheduled for 20<sup>th</sup> November 2019