

AULT HUCKNALL PARISH COUNCIL

Clerk and Responsible Finance Officer – E R Price
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20th May 2021

Dear Member

I have to inform you that the next meeting of **AULT HUCKNALL PARISH COUNCIL** will be held on **WEDNESDAY 26th MAY 2021** at **7.00 p.m.** at **Doe Lea Centre, Mansfield Road, Doe Lea.**

FOR MEMBERS OF THE PUBLIC

Due to current restrictions, members of the public will need to make arrangements, if they wish to join the meeting in person, by emailing theclerk@aulthucknallparishcouncil.gov.uk or ringing 07587 107122
Alternatively, you may join virtually by clicking on the link below

<https://zoom.us/j/99959127832?pwd=TXpXbFk4UDVvOTkvSE1jQzZsT211QT09>

Yours sincerely



Clerk & RFO

A G E N D A

1. Apologies for absence
2. Declaration of Interests and to receive and approve dispensations relating to disclosable pecuniary interests (if any)
3. Apologies for absence
4. Public Forum
5. To confirm the minutes of the virtual meeting held on 28th April 2021
6. Casual Vacancies on the Parish Council – to consider the process
7. Police Matters
8. To consider a report from the County Councillor
9. To consider a report from the District Councillor
10. To consider and adopt the following (attached to email)
 - Complaints Procedure
 - Code of Conduct
 - Equal Opportunities
11. Neighbourhood Plan
12. Meeting Parish Councils – Letter from MP
13. Doe Lea Centre – Report of Manager
14. Astwith/Hardstoft Wood Pasture Project
15. Temporary Speed Limit – for information

16. Parish Projects
 - (a) Stainsby School
 - (b) Ramp
17. Allotments Matters
18. Applications for Grant Aid (if any)
19. Financial Matters
 - (a) Payment of Accounts (attached)
 - (b) Finance Report (to follow)
20. Planning Matters
 - Planning Applications (if any)
21. Items for Information
22. Date of Next Meeting

AULT HUCKNALL PARISH COUNCIL

Minutes of Virtual Meeting held
28th April 2021 at 2:00 pm

Present

A Syrett (Chair)	D Adsetts-Moseley
T Trafford	S Poole
L Adsetts-Moseley	T Howell

In attendance:

R Price - Parish Clerk & RFO

R Fearn – Manager Doe Lea Centre

341/21 Apologies for Absence

Apologies for absence were received from P Clough and Councillor C Moesby

342/21 Declaration of Interests

There were no declarations of interest

343/21 Public Forum

No issues were raised

344/21 Minutes of Last Meeting

The minutes of the last meeting of the Parish Council held on 17th March 2021 were approved and confirmed as a true record.

345/21 HRH The Duke of Edinburgh

Members recorded their condolences on the passing of HRH The Duke of Edinburgh

346/21 Casual Vacancies

The Clerk reported that she had been notified by Bolsover District Council that there had not been an election called in respect of the notice of the two casual vacancies. There were now three vacancies on the Parish Council. This had been advertised in the last Newsletter and some expressions of interest had been received. It was agreed that the period of publicity of the vacancies should close on Wednesday 19th May and that each applicant be asked to submit a short written statement of around 150 words explaining their interest and why they would like to become a parish councillor for the parish of Ault Hucknall. The written submissions would be considered by the Parish Council at their meeting on 26th May and applicants would then be invited to individually meet with the Parish Council. The Parish Council would appoint the successful applicant(s) by voting.

347/21 Police Matters

There were no police matters to report.

348/21 Report of County Councillor

Councillor Moesby had submitted his apologies

349/21 Report of District Councillor

Councillor Clough submitted her apologies

350/21 Adoption of Standing Orders and Financial Regulations

The Clerk had circulated all Members with drafts of the following documents:

- Standing Orders
- Financial regulations
- Complaints Procedure
- Code of Conduct
- Equal Opportunities
- Filming
- Freedom of Information
- Health and Safety
- Media
- Publication Scheme
- Retention and Disposal

Members considered the Standing Orders and Financial Regulations in detail and it was agreed unanimously that they be adopted with minor amendments.

It was agreed that consideration of the remaining policies be deferred for consideration at the next meeting.

351/21 Photography Competition

Members agreed to amend the prizes offered for the photography competition to £30 for the first prize and £15 for the runner up in each of the categories. It was agreed that the closing date be 30th September. S Poole agreed to design a leaflet and to enquire about judges. Dan Oakley had already agreed to act in this capacity if required.

352/21 Neighbourhood Plan

Following the report to Council at the last meeting, a quotation had now been received from A Towlerton, which was circulated to all members. It was agreed unanimously that the quote be accepted and the work commissioned.

353/21 HS2 – Letter from MP

The Clerk circulated copy of a response from Mark Fletcher MP, regarding the proposed route of HS2 and its impact on the parish of Ault Hucknall. He was happy to meet with the Parish Council and it was agreed that he be thanked for his offer and, as soon as it was possible to do so, he be invited to meet with the Parish Council and that, in any case, he be invited to an outdoor site meeting to understand how the proposals would affect the parish. It was also agreed that he be asked for his further comments regarding the current status of the Eastern Leg, as the Parish Council's understanding was that it was not, as yet, approved.

354/21 Woodland Trust

The Clerk circulated information from BDC advising the Woodland Trust's award to Bolsover District Council under their Emergency Tree Fund.

They would be recruiting a Woodlands Officer who would work with local communities. They were hoping to have at least one project in each parish.

355/21 Extreme Wheels

The Clerk circulated information from Bolsover District Council setting out the programme for Extreme Wheels for 2021/2022. It was agreed that Rich Fearn from the Centre undertake negotiations with BDC for a bespoke programme in line with previous years, and that a report be brought back to the Parish Council for ratification.

356/21 Doe Lea Centre

The Manager submitted a report which is attached to the minutes of this meeting. He also reported on cash flow for 2020/2021 with comparative figures for previous years. The grant money had been extremely valuable in supporting the Centre through these difficult times, with funding being utilised to improve the facilities in readiness for reopening

357/21 Parish Projects Stainsby School

The National Trust had agreed to the date set for the structural survey of 6th May and have put back the proposed auction of the school to mid May. It was agreed that they be asked to further delay this date in order for the consortium to obtain and assess the structural report which would not be available until around 13th May.

In the meantime it had been discovered that there may be a route to challenge the refusal of the Parish Council's application, back in 2016, to register the building as a community asset. A notice of appeal had been made to the General Regulatory Council.

There were now 12 organisations signed up to the memorandum of Understanding. There had been no response from National Trust when the Development Brief and the Memorandum of Understanding were submitted to them and the Clerk was asked to again ask for their comments and response to this.

Ramp

BDC reported that there were still legal issues to overcome relating to the land between BDC and DCC.

Sculpture

The Clerk circulated a report from BDC concerning the current status of the arrangement for lighting of the sculpture. It was further reported that the lighting had now been received and was awaiting installation. The Clerk to discuss the issue of insurance with Dan Oakley.

358/21 Allotment Matters

There were no allotment matters

359/21 Applications for Grant Aid

There were no applications for grant aid

360/21 Financial Matters

Report of Income and Expenditure 1st April 202 to 31st March 2021 and Payment of Accounts

Members accepted the Clerk's report on income and expenditure to date and the following accounts were approved for payment

Parish Council		
Salaries	April	£1623.35
HMRC	PAYE & NI April	£342.82
Shelter maintenance	Cleaning of bus shelters 13538	£44.78
Vodafone	Parish Mobile	£33.24
AML Midlands Ltd	Microsoft 365 Business & Cloudcare (23691)	£14.28
Lees Garden Services	Maintenance hamlets(040)	£92.50
	Filling grit bins, maintenance hamlets, cleaning war memorial (034)	£267.50
Eon	Electricity changing rooms	£59.99
Roy Nadin print	Newsletter	£218.28
Andrew Deptford	Defib spares	£114.00
NEDDC	Dog & litter bin empty Jan - March	£436.80
E R Price	Zoom Renewal	£71.94
	Stationery	£16.85
	Toner	£24.98
Doe Lea Centre		
AML Midlands Ltd	VOIP Calls (23707)	£2.22
	Office & Avast (23617)	£43.14
	VOIP rental & broadband (23732)	£72.60
Cathedral Leasing	Hygiene services	£46.02
Crown Gas and Power	Gas April	£150.55
Uni Stage	Staging	£3702.24
Premier	Window cleaning	£60.00
Martin Bruno	Annual Fee	£288.00
R Cook	Electrical repairs	£382.00

361/21 Planning Applications

There were no applications for consideration

362/21 Date of Next Meeting

Subject to the outcome of the court case in respect of the holding of remote meetings it was agreed that the next meeting of the Parish Council should be held on Wednesday 26th May 2021 at 2:00 p.m. if virtual meetings were allowed or at 7:00 p.m. on the same date, at Doe Lea Centre, if the Council was required to meet face to face.

Community Development and Business Manager's Report: April 2021.

- 1. Financial Report:**
Please see attached income sheets.

Additional Notes:

- £27,749.84 of staff salaries paid from HMRC Job Retention Scheme (furlough)
- Additional ~£5000 in old TSB account ringfenced for youth arts project
- More detailed version available upon request including detailed grant expenditure

- 2. Holiday Wednesday:**

The next Holiday Wednesday session will be Wednesday 2nd June. This will hopefully be the last session we run as a food bank. We aim to return to the old format with indoor and outdoor activities and a buffet style lunch for the summer holidays. We have already confirmed Extreme Wheels for these sessions (they owe us 6 sessions) and are talking to the Bolsover Sports Development team to reinstate their previous provision. We are also putting a call out in the coming weeks for volunteers to run craft and games activities. I am also hoping to rebrand slightly as Doe Lea Centre Holiday Wednesday Food and Fun Day is a bit of a mouthful – suggestions would be appreciated.

Currently funding for the food side of the project is uncertain after the May half term holiday but Rural Action Derbyshire are working hard to ensure some funding is place. (Meeting at 7 pm tonight Wed 28th April to discuss).

- 3. Live and Local:**

We have a live and Local Performance booked for Saturday 29th May (7 pm) which will be a one man show call "Forget Me Not – An Alzheimer's Whodunnit" and will be limited to an audience of 30, tickets will be on sale soon and will cost £12.50 which includes a light supper. Bar is TBC.

We have also booked a Performance for Thursday 26th August (7 pm) which weather permitting will take place outdoors. More information will be available closer to the date. Those who attend Yoga will be eligible for a reduced-price ticket.

- 4. Live and Local Living Room:**

The Community Tree has been completed and will be dropped off at the Centre on Friday 30th April, we will store it until we can do an official unveiling on Friday 28th May (time and details TBC).

- 5. Centre Improvements:**

Kevin will begin work redecorating the main hall this week. We have purchased a tower scaffold to facilitate this as well as future redecoration and maintenance. (We will also make it available to hire for other community venues to recoup some of the cost ~£1000).

Installation of the hearing induction loop for the hall will take place over the next month.

Although the new projector has arrived, we are still waiting for the screen which has been delayed due to wider supply issues.

The new stage has arrived and looks great; come and see its first official outing on the 29th May.

6. Maintenance and utilities:

Work has begun replacing some of the non-functioning lighting throughout the Centre with LED equivalents. As there are a large number out in the hall we have decided to take this opportunity to replace all of them with LED equivalents meaning the hall will be in top shape when we reopen fully.

We are awaiting a phone call from SSE with regards replacing the electricity meter with a new generation smart meter – its only taken them two years and we change supplier in June so it may not happen until after that.

7. Volunteering (& Arts Trail):

After meeting with Andrew Robertson (BCVS Volunteer Co-Ordinator) and given the limited response so far, we have decided to cast the net wider in search of people to help form a steering/development group for the project. BCVS will help with advertising this.

Andrew is also happy to help build representation for the vacant positions on the Management Committee (in particular: the two junior member vacancies) as well as encourage engagement with other Community Projects locally.

8. Other items:

Easter Project:

Of the 300 shapes given out only around half were returned so we created a display along BV School fence and on the banking of the recreation grounds. Thanks to Clare and Lisbeth for their help with the project.

Reducing Digital Exclusion:

I attended a meeting today with Simon Redding of BCVS looking at how we can reduce digital exclusion locally. Lots of great ideas and possibilities for partnership work centred around training, accessibility and creative projects.