

AULT HUCKNALL PARISH COUNCIL

Clerk and Responsible Finance Officer – E R Price
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15th July 2021

Dear Member

I have to inform you that the next meeting of **AULT HUCKNALL PARISH COUNCIL** will be held on **WEDNESDAY 21st JULY 2021** at **7.00 p.m.** at **Doe Lea Centre, Mansfield Road, Doe Lea.**

FOR MEMBERS OF THE PUBLIC
Members of the public are advised to make arrangements, if they wish to join the meeting in person, by emailing theclerk@aulthucknallparishcouncil.gov.uk or ringing 07587 107122
Alternatively, you may join virtually by clicking on the link below

<https://zoom.us/j/98160409341?pwd=THZUL3RwRjFKOTBaa1VTMlo5Y3RTdz09>

Yours sincerely



Clerk & RFO

A G E N D A

1. Apologies for absence
2. Declaration of Interests and to receive and approve dispensations relating to disclosable pecuniary interests (if any)
3. Apologies for absence
4. Exclusion of Public – to determine which items, if any, from the agenda should be taken with the public and press excluded
5. Public Forum
6. To confirm the minutes of the meeting held on 16th June 2021 and the Special Council meeting held on 7th July 2021
7. Police Matters
8. To consider a report from the County Councillor
9. To consider a report from the District Councillor
10. To consider and adopt the following (attached to email)
 - Retention and Disposal
 - Publication Scheme
 - Media Policy
11. Neighbourhood Plan – notes of meeting held on 23rd June 2021
12. Doe Lea Centre – Report of Manager
13. Parish Projects
 - (a) Stainsby School
 - (b) Photography Competition
 - (c) Ramp

14. Allotments Matters
15. Applications for Grant Aid – Doe Lea Valley Community Partnership
16. Financial Matters
 - (a) Payment of Accounts (attached)
 - (b) Finance Report (attached)
17. Planning Matters
 - Planning Applications
18. Items for Information
19. Date of Next Meeting

AULT HUCKNALL PARISH COUNCIL

Minutes of Meeting held 16th June 2021 at 7:00 pm at Doe Lea Centre

Present

A Syrett (Chair)	D Adsetts-Moseley
T Trafford	S Poole
L Adsetts-Moseley	P Clough
T Howell	J Wright (from 385/21)
	R Hill-Harmsworth (from 375/21)

In attendance:

R Price - Parish Clerk & RFO
R Fearn – Manager Doe Lea Centre
Councillor James Barron - DCC

383/21 Exclusion of Public

Resolved that the public be excluded from the meeting during discussion of the following item of business in accordance with Paragraph 1 of Schedule 12A to the local Government Act 1972

384/21 Co-option to Casual Vacancies

Members considered the recommendations of the panel of councillors who had interviewed applicants for the parish council vacancies.

It was Proposed, Seconded and Resolved that

- the recommendation to accept the applications of Jason Wright and Rebecca Hill-Harmsworth be approved
- that the application from the third applicant be declined
- That the fourth applicant, who had been unable to attend through illness, be re-invited to interview.

Members of the public were invited back into the meeting

Jason Wright and R Hill Harmsworth were welcomed to the meeting and signed Declarations of Acceptance of the Office of Councillor

385/21 Apologies for Absence

There were no apologies for absence

386/21 Declaration of Interests

T Trafford declared an interest in Item 15 on the agenda

387/21 Public Forum

No issues were raised

388/21 Minutes of Last Meeting

The minutes of the last meeting of the Parish Council held on 26th May 2021 were approved and confirmed as a true record.

389/21 Police Matters

There were no police matters to report from the parish council.

390/21 Report of County Councillor

Councillor Barron reported that he had requested speed cameras on The Hill at Glapwell. He was aware of the problems of parking on junctions at Doe Lea.

391/21 Report of District Councillor

Councillor Clough reported that the next full Council meeting at BDC would be on 23rd June and was to be held in the Sports Hall at The Arc. Bolsover TV were launching their latest episode regarding Vision Bolsover. The Flowerpot Festival would be taking place in Palterton and Scarcliffe in July. A hardship fund was available, via referral through agencies. Fiver Fest was taking place in Bolsover. The Housing Minister had been welcomed to the district to launch the new help to buy programme. Blood Donors were needed and there was a link on BDC website where bookings could be made.

392/21 Adoption of Policies

The Clerk had circulated all Members with drafts of the following documents:

- Filming
- Freedom of Information
- Health and Safety

Members considered the policies in detail and it was agreed unanimously that they be approved and adopted.

393/21 Neighbourhood Plan

The Clerk informed Members that arrangements had be made for an inaugural Zoom meeting with the consultant at 2.30 on Wednesday 23rd June and the link would be sent round to all members for access to the meeting

394/21 Doe Lea Centre

The Manager submitted a report which is attached to the minutes of this meeting.

395/21 Parish Projects Stainsby School

It was reported a reply had been received from the National Trust which would be discussed at the end of the meeting after Exclusion of the Public as it related to possible contractual matters

Ramp

No further progress

Photography Competition

S Poole had produced a poster for circulation encouraging entries to the photography competition. The deadline for entries was 1st September 2021

396/21 Allotment Matters

It was with extreme sadness that members marked the death of David Howell who had acted as Allotment Manager for many years and who had also previously been a very valued parish councillor. David had, prior to his death, suggested a successor, and it was agreed that Steve Donson be welcomed as the new Allotments Manager.

397/21 Applications for Grant Aid

T Trafford left the meeting. An application for grant aid was received from Stainsby Folk Festival. Whilst the festival sadly had had to be cancelled again this year due to the Covid restrictions, the Group still carried ongoing costs with no income. If they were unable to meet the costs this year, it could affect the viability of the Festival for future years. It was Proposed, Seconded and Resolved that a grant of £1000 be approved.

398/21 Annual Governance and Accountability Return – Audit of Final Accounts – Governance Statement

A copy of the Governance Statement – Section 1 – had been distributed to all members of the Council. Members acknowledged that as members of the Parish Council they had a responsibility for ensuring that there was a sound system of control, including arrangements for the preparation of the accounting statements. They confirmed that to the best of their knowledge and belief, with respect to the Accounting Statements for the year ended 31st March 2021, that they were able to answer Yes to questions 1 – 9 as shown on the Appended Statement. It was **Proposed, Seconded and Resolved** that the statement be approved and duly signed by the Chair and Clerk of the meeting.

399/21 Annual Governance and Accountability Return – Audit of Final Accounts – Accounting Statements

A copy of the Accounting Statement – Section 2 – and all supporting documentation had been circulated to all members of the Council. It was **Proposed Seconded and Resolved** that the Annual Accounts of Ault Hucknall Parish Council for the year ended 31st March 2021, and signed by the Internal Auditor on 4th June 2021, be approved and that the Accounting Statement ,duly signed by the Responsible Finance Officer , presented fairly the financial position of the authority and its income and expenditure and that the statement be signed by the Chair of the meeting and the Clerk and RFO.

400/21 Managing Risk

Members considered and approved the Risk Assessment/ Management Report for 2021/2022

401/21 Report of Income and Expenditure 1st to 31st May 2021 and Payment of Accounts June 2021

Members accepted the Clerk's report on income and expenditure to date and the following accounts were approved for payment

Parish Council		
E R Price	Clerk Salary June	£1040.15
K Gent	Parish Warden Salary June	£490.40
HMRC	PAYE & NI June	£366.53
Shelter maintenance	Cleaning of bus shelters 13612	£44.78
Vodafone	Parish Mobile	£
AML Midlands Ltd	Microsoft 365 Business & Cloudcare (24151)	£14.28

	Wix Premium Plan 1 year	£100.80
Lees Garden Services	Maintenance hamlets(064)	£80.00
	Maintenance hamlets (068)	£80.00
Clakes C S	Maintenance football pitch	£330.00
Zurich	Annual Insurance Premium	£1929.29
Bolsover District Council	NNDR Recreation Grounds	£31.36
Robert Holland	Petty Cash Recreation	£150.00
P S Bruce	Internal Audit Fee	£300.00
Stainsby Festival	Grant	£1000.00
Doe Lea Centre		
AML Midlands Ltd	Office & Avast (24072)	£43.14
	VOIP rental & broadband (24193)	£72.60
	VOIP calls (23933)	£2.06
Cathedral Leasing	Hygiene services	£46.02
Premier	Window cleaning & gutter clean	£70.00
Crown Gas and Power	Gas June 1054207	£74.89

402/21 Planning Applications

Two decisions were noted

21/00072/FUL

Replacement of Windows and doors

1 The Swallows, Deep Lane, Hardstoft

GRANTED

21/00159/FUL

Single storey side extension and entrance gates with personal door and fencing

The Menage, Chesterfield Road, Hardstoft

GRANTED

403/21 Items for Information

Members referred to a letter received from Glapwell Gladiators and it was agreed that an item be placed on the next agenda regarding facilities for football and recreation.

404/21 Date of Next Meeting

The next meeting to be held on Wednesday 21st July at 7.00m p.m. at Doe Lea Centre

405/21 Exclusion of Public

Resolved – that the public be excluded from the meeting during discussion of the next item of business in accordance with Paragraph 9 of Schedule 12 of the Local Government Act in relation to possible contractual negotiations

406/21 Stainsby School

Members considered a response from the National Trust relating to the intended disposal of Stainsby School and, following detailed discussion, it was Resolved that the Chair and Vice Chair be authorised to negotiate with the National Trust on behalf of the Parish Council and bring any proposals back to the Parish Council for authorisation to proceed.

Community Development and Business Manager's Report: May/June 2021.

175. Financial Report:

- Centre Income - £550 (£375 Live and Local Show)
- Ringfenced Grants Balance: £5852.49

2. Holiday Wednesday:

The next Holiday Wednesday sessions will be during the school summer holiday's commencing Wednesday 28th July. The format of these is still to be decided and we are still awaiting to hear about funding from the joint bid placed through Feeding Derbyshire.

3. Live and Local:

The Live and Local Performance on Saturday 29th May (7 pm) "Forget Me Not – An Alzheimer's Whodunnit" was a sell out and all the feedback from Live and Local, the performer and the audience has been extremely positive.

The next show takes place on Thursday 26th August (7 pm) which weather permitting will take place outdoors. Tickets will be available from next week and will cost £12.50 again including a light supper (or maybe a BBQ if the weather is appropriate). It will again be BYOB Those who attend Yoga will be eligible for a reduced-price ticket.

We have applied for 3 shows between now and May 2022 and are awaiting for Live and Local to get back to us with the shows we have been successful in booking.

4. Centre Improvements:

Painting of the hall – 1 wall left 😊

LED lighting replacements have now been completed.

We are looking at how we can further improve the hall acoustics and hope to have indicative prices soon.

We are still waiting on the new projector screen

5. Maintenance and utilities:

The electricity meter was not replaced with a smart meter on Tuesday 25th May as planned due to the wrong engineer being sent out. We have not chased this as we are due to change supplier in a few weeks and will get them to do it.

6. Other items:

At time of writing it is unknown whether all restrictions will be lifted on the 21st June as such some groups have further delayed their returns and some bookings have been cancelled however bookings are looking positive for the end of July and August.

AULT HUCKNALL PARISH COUNCIL

Minutes of Special Meeting held 7th July 2021 at 7:00 pm at Doe Lea Centre

	Present
A Syrett	S Poole
(Chair)	R Hill-Harmsworth (by Zoom)
T Trafford	J Wright
L Adsetts-Moseley	T Howell
D Adsetts-Moseley	
P Clough	

In attendance:

R Price – Parish Clerk & RFO

R Fearn – Manager Doe Lea Centre

407/21 Exclusion of Public

Resolved that the public be excluded from the meeting during discussion of the following item of business in accordance with Paragraph 9 of Schedule 12A to the local Government Act 1972

408/21 Stainsby School

Members considered the content of a recent e mail from the National Trust, previously distributed to all members, in relation to a proposed meeting to be convened to discuss the future of Stainsby School and the Parish Council's interest in the property.

Following detailed consideration of the points raised in the email it was Proposed, Seconded and Resolved that:

- The Parish Council reaffirm their decision to appoint the Chair and Vice Chair of the Council to attend the meeting on behalf of the Parish Council
- Councillor L Adsetts-Moseley be also appointed to attend the meeting as a representative of the Parish Council
- That the offer of Paul Davies of Clowne Enterprise, to attend the meeting in representation of members of the consortium, be accepted and that the National Trust be notified accordingly
- That, as the sole negotiating body, all proposals arising from the meeting be brought back to the Parish Council for consideration