

**AHPC**

## **AULT HUCKNALL PARISH COUNCIL**

Clerk and Responsible Finance Officer – E R Price  
117 Station Road, Hephthorne Lane, North Wingfield, Chesterfield S42 5JQ  
telephone – 07587 107122  
e mail – theclerk@althucknallparishcouncil.gov.uk

---

19<sup>th</sup> July 2023

Dear Member

I have to inform you that the next meeting of **AULT HUCKNALL PARISH COUNCIL** will be held on **TUESDAY 25<sup>th</sup> JULY 2023** at **6:30 p.m.** at **Doe Lea Centre, Mansfield Road, Doe Lea.** **(PLEASE NOTE THE TIME OF THE MEETING)**

### **FOR MEMBERS OF THE PUBLIC**

**Members of the public are welcome to join the meeting**

**[theclerk@althucknallparishcouncil.gov.uk](mailto:theclerk@althucknallparishcouncil.gov.uk) or ringing 07587 107122**

**Alternatively, you may join virtually by clicking on the link below**

<https://us06web.zoom.us/j/81691736071?pwd=SGZ6aGhyS3hQRUNlcHdSbjR0QIV2UT09>

Yours sincerely



Clerk & RFO

### **A G E N D A**

1. Apologies for absence
2. Declaration of Interests and to receive and approve dispensations relating to disclosable pecuniary interests (if any)
3. Exclusion of Public – to determine which items, if any, from the agenda should be taken with the public and press excluded
4. Public Forum
5. To confirm the minutes of the Parish Council meeting held on 13<sup>th</sup> June 2023
6. Police Matters
7. To consider a report from the County Councillor
8. To consider a report from the District Councillor
9. Invitation from Remedi – see attached
10. Neighbourhood Plan – notes of meeting held 29<sup>th</sup> June 2023
11. Doe Lea Centre – Report of Manager to Trustees
12. Parish Projects
  - (a) Sculpture
  - (b) Ramp
13. Allotments Matters
14. Applications for Grant Aid – if any
15. Financial Matters
  - (a) Payment of Accounts July 2023 (attached)
  - (b) Finance Report to end June 2023 (attached)
16. Planning Matters

17. Items for Information
18. Date of Next Meeting – 19<sup>th</sup> September 2023
19. Exclusion of Public
20. Report on Lease negotiations

# **AULT HUCKNALL PARISH COUNCIL**

Minutes of the Parish Council Meeting

Held Tuesday 13<sup>th</sup> June 2023

At Doe Lea Centre

	Present
A Syrett	D Adsetts-Moseley
(Chair)	S Poole
T Trafford	T Howell
I Grainger-Grimes	S Poole
L Adsetts-Moseley	

In attendance:

2 Members of the public

R Price – Parish Clerk & RFO

## **796/23 Apologies for Absence**

Apologies for absence were received from Councillors R Hill-Harmsworth and J Wright

## **797/23 Declaration of Interests**

T Trafford and A Syrett declared an interest in Item 18 on the agenda relating to grant applications.

## **798/23 Exclusion of Public**

No additional items were identified for exclusion of public

## **799/23 Public Forum**

Members of the public raised a question about responsibility for public areas on the Doe Lea estate should the current management company cease maintenance. It was explained that the areas do not automatically pass to public authorities for maintenance. Further enquiries to be made of the management company.

## **800/23 Minutes of Parish Council Meeting held 16<sup>th</sup> May 2023**

The minutes of the meeting of the Annual Parish Council meeting held on 16<sup>th</sup> May 2023 were approved and confirmed as a true record.

## **801/23 Police Matters**

No police were present. There were no matters to report

## **802/23 Report of County Councillor**

The County Councillor was not present

## **803/23 Report of District Councillor**

District Councillor John Ritchie had sent his apologies

## **804/23 District/Parish Liaison Group**

Councillors L Adsetts-Moseley and D Adsetts-Moseley were appointed as the Parish Council's representatives on the District/Parish Liaison Group

### **805/23 Code of Conduct Training**

An invitation had been received from the Assistant Director and Monitoring Officer to attend a parish council meeting to undertake training on the Code of Conduct. It was agreed that the invitation be accepted and he be invited to a future parish council meeting.

### **806/23 Traffic Regulation Order – Advertisement Stage**

Members received the advertisement stage of the waiting restrictions order which had previously been out to consultation. Following consultation some slight amendments had been made to include the junction of West Street and the lower access in to the Riverside depot. Members received the notification.

### **807/23 Thank You**

The Clerk reported receipt of a thank you email from Coverworld for the litter picking carried out by the parish warden around the colliery wheels, with an offer of help on this front. Members appreciated receiving the letter of thanks on the parish warden's behalf.

### **808/23 Doe Lea Centre – Report of Manager**

This item was deferred

### **809/23 Neighbourhood Plan**

Members considered the notes of the Neighbourhood Plan meeting held on 25<sup>th</sup> May 2023. Several actions were required including any further suggestions for community facilities, important views, the mapping of biodiversity areas, identification of good and bad design and suggestions for character buildings and structures. The next meeting was due to be held on 29<sup>th</sup> June at 12.00 p.m. and it was suggested that a pre-meet be arranged to collect the material.

### **810/23 Parish Projects**

#### **Sculpture**

Members agreed to compile a list of those who had been involved in the development of the sculpture to ensure that they were involved in arrangements for the launch event.

#### **Ramp**

The Clerk reported that she had been in discussions with Matt Connley from BDC about the availability of funds for the purchase of the strip of land for the ramp off East Street. It appeared that there may be £1600 available but Matt was investigating further. All paperwork was now in the hands of the solicitors.

### **811/23 Allotment Matters**

The Clerk reported that the contractor had now collated all the information relating to the allotments and the allotment holders and would be issuing the tenancy agreements over the next couple of weeks.

### **812/23 Applications for Grant Aid**

Councillors T Trafford and A Syrett declared an interest in this item and took no part in the discussion or voting thereon. Councillor T Trafford left the meeting.

Members discussed the application from Stainsby Festival for assistance towards the provision of 50 subsidised tickets, available to residents of the parish only, which in 2023 would be £2250.00. It was Proposed by P Clough, Seconded by D Adsetts-Moseley and Resolved that a grant of £2250 be made to Stainsby Festival, and that they receive a note of congratulations for the award of the Queens Award for Voluntary Service which was one of the last awards that the late Queen had authorised before her death.

### 813/23 Finance Committee – 12<sup>th</sup> June

Members considered and approved the minutes of the meeting of the Finance Committee held on 12<sup>th</sup> June 2023 and it was Proposed Seconded and Resolved that the recommendations be approved and accepted.

### 814/23 Annual Governance and Accountability Return – Audit of Final Accounts – Governance Statement

A copy of the Governance Statement – Section 1 - had been distributed to all members of the Council. Members acknowledged that as members of the Parish Council they had a responsibility for ensuring that there was a sound system of control, including arrangements for the preparation of the accounting statements. They confirmed that to the best of their knowledge and belief, with respect to the Accounting Statements for the year ended 31<sup>st</sup> March 2023, that they were able to answer Yes to questions 1 – 9 as shown on the Appended Statement. It was **Proposed, Seconded and Resolved** that the statement be approved and duly signed by the Chair and Clerk of the meeting.

### 815/23 Annual Governance and Accountability Return – Audit of Final Accounts – Accounting Statements

A copy of the Accounting Statement – Section 2 - and all supporting documentation had been circulated to all members of the Council. It was **Proposed Seconded and Resolved** that the Annual Accounts of Ault Hucknall Parish Council for the year ended 31<sup>st</sup> March 2023, and signed by the Internal Auditor on 23<sup>rd</sup> May 2023, be approved and that the Accounting Statement, duly signed by the Responsible Finance Officer, presented fairly the financial position of the authority and its income and expenditure and that the statement be signed by the Chair of the meeting and the Clerk and RFO.

### 815/23 Managing Risk

Members considered the Risk Assessment/ Management Report for 2023/2024 and it was Proposed, Seconded and Resolved that it be approved and adopted.

### 816/23 Internal Audit

It was Proposed Seconded and Resolved that the report of the internal auditor be received and the appropriate recommended be action taken, and that the auditor be requested to carry out a half yearly audit in October 2023.

### 817/23 Report of Income and Expenditure to 31<sup>st</sup> May 2023 and Payment ofAccounts June 2023

It was Proposed, Seconded and Resolved that the Clerk's report on income and expenditure to date be accepted and following accounts be approved for payment

#### Payments for June 2023

Parish Council		
E R Price	Clerk Salary June	£1137.90
K Gent	Parish Warden Salary June	£603.20
HMRC	PAYE & NI May	£386.33
Eon	Electric changing rooms	£
Shelter maintenance	Cleaning of bus shelters (14977)	£49.398
O2	Parish Mobile	£
AML Midlands Ltd	Microsoft 365 Business & Cloudcare 29958	£15.36

Lees Garden Services	Invoice Recreation ground and hamlets (189)	£375.00
	Invoice 193 recreation area and hamlets	£215.00
CC Services	Recreation Ground grass cutting (23046)	£330.00
DALC	Annual subs	£584.17
J Marriott	Audit Fee	£235.00
Doe Lea Miners Welfare	Water	£40.13
Eon	Electric changing rooms	£40.27
<b>Doe Lea Centre</b>		
AML Midlands Ltd	Office & Avast 29865()	£53.72
	VOIP rental & broadband (30003)	£72.60
	VOIP calls (29990)	£0.43
Cathedral Leasing	Hygiene services (MI/1511301)	£46.02
Drax Electric		£
Doe Lea Miners Welfare	Rent	£8.67
	Water	£19.02
Crown Gas and Power	Gas	£85.30
Premier	Windows May 23	£60.00
Live and Local	13 May performance	£465.20
Gym Fit	Service gym equipment	£276.00

### **818/23 Planning Applications**

Members considered the following applications.

23/00273/LBC	Pear Tree Farm, Rowthorne Lane Replace glazing in existing timber window frames	
23/00282/FUL	The Dove Loft, Astwith Lane Single storey front extension to provide accessible bathroom	Materials and design to be in keeping with existing building
<b>DECISIONS</b>		
23/00105/FUL	Brunts Farm, Stainsby Single Storey extension to rear	<b>CONDITIONALLY APPROVED</b>

### **819/23 Date of Next Meeting**

The next meeting to be held on Tuesday 11<sup>th</sup> July 2023 at Doe Lea Centre at 6:30 pm.

### **820/23 Exclusion of Public**

Resolved that the public be excluded from the meeting during discussion of the following item due to its confidential nature

### **821/23 Lease of Community Centre**

The Clerk reported that she had received a communication from DLMW via email and had sought the advice of the Council's solicitor. She reported on a proposed response which was approved by members.