

# **AULT HUCKNALL PARISH COUNCIL**

Clerk and Responsible Finance Officer – E R Price  
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7<sup>th</sup> June 2023

Dear Member

I have to inform you that the next meeting of **AULT HUCKNALL PARISH COUNCIL** will be held on **TUESDAY 13<sup>TH</sup> JUNE 2023** at **6:30 p.m.** at **Doe Lea Centre, Mansfield Road, Doe Lea.** **(PLEASE NOTE THE TIME OF THE MEETING)**

**FOR MEMBERS OF THE PUBLIC**  
**Members of the public are welcome to join the meeting**  
**[theclerk@aulthucknallparishcouncil.gov.uk](mailto:theclerk@aulthucknallparishcouncil.gov.uk) or ringing 07587 107122**  
**Alternatively, you may join virtually by clicking on the link below**

<https://us06web.zoom.us/j/81519724184?pwd=aWl5YkpZTGhxcFFqS1JuWEcvSTZJdz09>

Yours sincerely



Clerk & RFO

## **A G E N D A**

1. Apologies for absence
2. Declaration of Interests and to receive and approve dispensations relating to disclosable pecuniary interests (if any)
3. Exclusion of Public – to determine which items, if any, from the agenda should be taken with the public and press excluded
4. Public Forum
5. To confirm the minutes of the Parish Council meeting held on 16<sup>th</sup> May 2023
6. Police Matters
7. To consider a report from the County Councillor
8. To consider a report from the District Councillor
9. District/Parish Council Liaison Group – to appoint representatives
10. Code of Conduct Training – Bolsover District Council Monitoring Officer
11. Traffic Regulation Order – Advertisement Stage (attached)
12. Thank you communication (enclosed)
13. Doe Lea Centre
  - Report of Manager
14. Neighbourhood Plan – notes of meeting held 25<sup>th</sup> May 2023 (to follow)
15. Report of the Finance Committee due to be held 12<sup>th</sup> June 2023 (to follow)
16. Parish Projects
  - (a) Sculpture
  - (b) Ramp
17. Allotments Matters

18. Applications for Grant Aid – Stainsby Folk Festival (attached)
19. Financial Matters
  - (a) Annual Governance and Accountability Return – Audit of Final Accounts 2022/2023 - To consider and approve the Statement of Accounts including:
    - The approval and signing of the Governance Statement 2022/2023
    - The approval and signing of the Accounting Statements 2022/2023
    - The approval of the Financial Risk Statement for 2023/2024
  - (b) Payment of Accounts June 2023 (attached)
  - (c) Finance Report to end May 2023 (attached)
20. Planning Matters
  - (a) Planning Applications
21. Items for Information
22. Date of Next Meeting
23. Exclusion of Public
24. Lease negotiations

# **AULT HUCKNALL PARISH COUNCIL**

Minutes of the Annual Parish Council Meeting

Held Tuesday 16<sup>th</sup> May 2023

At Doe Lea Centre

	Present
A Syrett	L Adsetts-Moseley
(Chair)	S Poole
T Trafford	T Howell
I Grainger-Grimes	B Hill-Harmsworth

In attendance:

3 Members of the public

R Price – Parish Clerk & RFO

## **770/23 Appointment of Chair**

It was Proposed by Councillor S Poole , Seconded by Councillor L Adsetts-Moseley and Resolved that Councillor Ann Syrett be appointed Chair of the Council for the municipal year 2023/2024

## **771/23 Appointment of Vice Chair**

It was Proposed by Councillor L Adsetts-Moseley, Seconded by Councillor S Poole and Resolved that Councillor Tony Trafford be appointed Vice Chair of the Council for the municipal year 2023/2024

## **772/23 Welcome to Councillors and Signing of Documentation**

The Chair welcomed all members to the first meeting of the newly elected council. All Members present signed their declaration of acceptance of office and were provided with the Register of Interest documentation for completion.

## **773/23 Apologies for Absence**

Apologies for absence were received from Councillors D Adsetts-Moseley, T Clough and J Wright

## **774/23 Declaration of Interests**

T Trafford and A Syrett declared an interest in Item 24 on the agenda relating to planning applications.

## **775/23 Exclusion of Public**

No additional items were identified for exclusion of public

## **776/23 Public Forum**

A member of the public raised an issue concerning communication on the allotments and the parish clerk took details to pass on to the allotments manager. A further question was raised about the proposed yellow lining of junctions and the possible time frame for this. It was explained that this had been a long running issue and that the proposed works were managed by DCC

## **777/23 Planning Committee**

It was agreed that the Planning Committee membership comprise of the Chair, Vice Chair and Councillors D Adsetts-Moseley and B Hill-Harmsworth

**778/23 Audit Committee**

It was agreed that the Audit Committee membership comprise of the Chair and Vice Chair and Councillors I Grainger-Grimes, S Poole and J Wright

**779/23 Ault Hucknall Parish Community Management Committee**

Councillors D Adsetts-Moseley, B Hill-Harmsworth, T Clough and S Poole were appointed as representatives of the Parish Council to the Ault Hucknall Parish Community Management Committee. The Chair of the Council automatically sits as the Chair of the Management Committee and all other members represented other bodies on the Management Committee

**780/23 Minutes of Parish Council Meeting held 11<sup>th</sup> April 2023**

The minutes of the meeting of the Parish Council held on 11<sup>th</sup> April 2023 were approved and confirmed as a true record.

**781/23 Police Matters**

No police were present.

**782/23 Report of County Councillor**

The County Councillor was not present

**783/23 Report of District Councillor**

District Councillor Catherine Tite had sent her apologies

**784/23 Policy Portfolio**

The Clerk referred to the Policy Portfolio which had been distributed by email to all members of the Council. The following policies were considered and it was Proposed Seconded and Resolved that the policies be accepted as reviewed.

- Standing Orders
- Financial Regulations
- Complaints
- Code of Conduct
- Discipline and Grievance Procedure
- Equal Opportunities
- Recording at Meetings
- Freedom of Information
- Health and Safety at Work
- Media
- Publication Scheme
- Retention and Disposal
- Safeguarding Policy

**785/23 General Power of Competence**

Members considered the benefits of adopting the Power of Competence. The Parish Council met all eligibility criteria. It was therefore Proposed, Seconded and Resolved that the Parish Council adopt the Power of Competence.

**786/23 Doe Lea Centre - Report of Manager**

The Manager submitted a report to members who were happy with the content and supportive of the proposals he was making.

**787/23 Neighbourhood Plan**

Members were eager to move forward the development of the Neighbourhood Plan and it was agreed that the consultant be asked if he could attend a meeting on Thursday 25<sup>th</sup> May at 12.00

## 788/23 Parish Projects Sculpture

Members referred to the presentation that had been provided by Dan Oakley, the Arts Officer from BDC who had explained that the sculpture was now lit. He was now eager to work with the community, and particularly those who had been involved with the development of the sculpture from the beginning, to look at how the sculpture could be celebrated. Suggestions included an exhibition, the continued development of the virtual sculpture with further community input, and a celebratory event including the children from Bramley Vale school. There were some technical and legal details which needed to be sorted out to complete the handover of the sculpture to the parish council. It was agreed that the parish council consider some options, contact other members of the community who had been involved and arrange a meeting in consultation with the Arts Officer. It was agreed that late September/early October would be a good time for the official launch

### Ramp

The Clerk reported that she had been in discussions with Matt Connley from BDC about the availability of funds for the purchase of the strip of land for the ramp off East Street. Whilst there was a possibility that funds may be found, confirmation had not yet been received. DCC were eager to complete the sale and had provided Heads of Terms. As soon as the Clerk had received confirmation of funding from BDC, she would pass these to the Council's solicitors in order to complete the transaction.

## 789//23 Allotment Matters

The Allotment Manager submitted an update explaining that he had now received most of the information required from the allotment holders but was still awaiting a few. He was hoping to issue all the tenancy agreements the following week

## 790/23 Applications for Grant Aid

There were no applications for grant aid

## 791/23 Financial Matters

### Report of Income and Expenditure to 30<sup>th</sup> April 2023 and Payment of Accounts May 2023

It was Proposed, Seconded and Resolved that the Clerk's report on income and expenditure to date be accepted and following accounts be approved for payment

### Payments for May 2023

Parish Council		
E R Price	Clerk Salary April	£1113.90
K Gent	Parish Warden Salary April	£498.96
HMRC	PAYE & NI March	£411.93
Eon	Electric changing rooms	£40.11
Shelter maintenance	Cleaning of bus shelters 14931	£49.39
O2	Parish Mobile	£24.05
Zurich	Insurance Premium (LTA)	£2151.27
AML Midlands Ltd	Microsoft 365 Business & Cloudcare 29711	£15.36
Lees Garden Services	Planters Hamlets and football field Invoice 181	£305.00
	Invoice 182	£372.50
	Invoice 183	£262.50

	Invoice 187	£325.00
C C Services	Banks cutting football field	£330.00
Easy PC accounts	Annual fee	£90.00
Zoom	Annual Fee	£71.94
Woolley Moor Nurseries	Plants – summer (22)	£622.40
	Winter (22/23)	£577.05
<b>Doe Lea Centre</b>		
AML Midlands Ltd	Office & Avast (29617)	£53.72
	VOIP rental & broadband (229758)	£72.60
	VOIP calls (29726)	£1.57
	Website hosting annual (29831)	£174.00
Cathedral Leasing	Hygiene services MI/1503985	£46.02
Drax Electric		
Doe Lea Miners Welfare	Rent	£8.67
Crown Gas and Power	May	£224.05
Premier	Windows April	£60.00
HSA	Fire inspection	£118.36
Sharp	Photocopier 8072179923	£205.87

### **792/23 Planning Applications**

A Syrett and T Trafford left the meeting during discussion of this item  
Members considered the following application. No comments were raised.

23/00178/FUL	School House, Hawking Lane, Stainsby	Erection and replacement log store/garden shed to front
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### **793/23 Date of Next Meeting**

The next meeting to be held on Tuesday 13<sup>th</sup> June 2022, at Doe Lea Centre at 6:30 pm.

### **794/23 Exclusion of Public**

Resolved that the public be excluded from the meeting during discussion of the following item due to its confidential nature

### **795/23 Lease of Community Centre**

The Clerk reported that she had been in contact with the Council's solicitors but that there had been no further progress and he still had received no further communication from the lessor's solicitors.