

AULT HUCKNALL PARISH COUNCIL

Clerk and Responsible Finance Officer – E R Price
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29th May 2024

Dear Member

I have to inform you that the next meeting of **AULT HUCKNALL PARISH COUNCIL** will be held on **TUESDAY 4TH JUNE 2024** at **6:30 p.m.** at **Doe Lea Centre, Mansfield Road, Doe Lea.**
(PLEASE NOTE THE TIME OF THE MEETING)

FOR MEMBERS OF THE PUBLIC

Members of the public are welcome to join the meeting

For further information contact the Parish Clerk

theclerk@althucknallparishcouncil.gov.uk or ringing **07587 107122**

Yours sincerely



Clerk & RFO

A G E N D A

1. Apologies for absence
2. Declaration of Interests and to receive and approve dispensations relating to disclosable pecuniary interests (if any)
3. Exclusion of Public – to determine which items, if any, from the agenda should be taken with the public and press excluded
4. Public Forum
5. To confirm the minutes of the Parish Council meeting held on 14th May 2024
6. Police Matters
7. To consider a report from the County Councillor
8. To consider a report from the District Councillor
9. National Grid – Plan for New lines Chesterfield to Willington – consultation
10. Play Equipment on green areas – Doe Lea Housing Estate.
11. DCC – Parish and Town Council Forum - attached
12. Neighbourhood Plan – update
13. Doe Lea Centre – Report of the Manager to the Trustees
14. Parish Projects
 - (a) Sculpture
 - (b) Ramp
15. Allotments Matters
16. Applications for Grant Aid – Stainsby Festival
17. Financial Matters
 - (a) Annual Governance and Accountability Return – Audit of Final Accounts 2023/2024 - To consider and approve the Statement of Accounts including:
 - Receipt of the Internal Audit report 2023/2024
 - The approval and signing of the Governance Statement 2023/2024
 - The approval and signing of the Accounting Statements 2023/2024
 - The approval of the Financial Risk Statement for 2024/2025

- (b) Payment of Accounts June 2024 (attached)
- (c) Finance Report to end May 2024 (attached)

18. Planning Matters

19. Items for Information

20. Date and time of Next Meeting – 9th July 2024

21. Exclusion of Public

22. Doe Lea Centre

- Update on ownership negotiations
- Community Ownership Fund application

AULT HUCKNALL PARISH COUNCIL

Minutes of the Annual Parish Council Meeting

Held Tuesday 14th May 2024

At Doe Lea Centre

Present

A Syrett

L Adsetts-Moseley

T Trafford

S Poole

P Clough

T Howell

I Grainger-Grimes

In attendance:

Councillor J Ritchie (BDC)

Councillor C Tite (BDC)

R Price – Parish Clerk & RFO

998/24 Appointment of Chair

It was Proposed by Councillor P Clough , Seconded by Councillor T Howell and Resolved that Councillor Ann Syrett be appointed Chair of the Council for the municipal year 2024/2025

999/24 Appointment of Vice Chair

It was Proposed by Councillor S Poole, Seconded by Councillor T Howell and Resolved that Councillor Tony Trafford be appointed Vice Chair of the Council for the municipal year 2024/2025

1000/24 Apologies for Absence

Apologies for absence were received from Councillors D Adsetts-Moseley, R Hill-Harmsworth and J Wright

1001/24 Declaration of Interests

T Trafford declared an interest in Item 27 on the agenda relating to planning applications.

1002/24 Exclusion of Public

No additional items were identified for exclusion of public

1003/24 Public Forum

The Chair raised an item regarding a request to consider the installation of play equipment on the green area in the estate at Doe Lea. As the land did not belong to the Council it was agreed that the management company be approached and an item placed on the next agenda for discussion. A resident had submitted a complaint via Councillor Tite about the grass at the churchyard. Whilst the parish council provided funding for the maintenance it was the responsibility of the Parochial Church Council

1004/24 Planning Committee

It was agreed that the Planning Committee membership comprise of the Chair, Vice Chair and Councillors D Adsetts-Moseley and B Hill-Harmsworth

1005/24 Audit Committee

It was agreed that the Audit Committee membership comprise of the Chair and Vice Chair and Councillors P Clough, I Grainger-Grime and S Poole

1006/24 Ault Hucknall Parish Community Management Committee

Councillors D Adsetts-Moseley, B Hill-Harmsworth, T Clough and S Poole were appointed as representatives of the Parish Council to the Ault Hucknall Parish Community Management Committee. The Chair of the Council automatically sits as the Chair of the Management Committee and all other members represented other bodies on the Management Committee

1007/24 Minutes of Parish Council Meeting held 9th April 2024

The minutes of the meeting of the Parish Council held on 9th April 2024 were approved and confirmed as a true record.

1008/24 Police Matters

No police were present and there were no matters to raise

1009/24 Report of County Councillor

The County Councillor was not present

1010/24 Report of District Councillor

District Councillors J Ritchie and C Tite were present. Councillor Ritchie had submitted a written report which had been distributed to members. He made reference to a presentation received by members at the District Council in relation to a consultation by National Grid on plans for new lines from Willington to Chesterfield. The proposals would impact on areas within the Ault Hucknall Parish. Comprehensive consultation documents were being distributed and an item would be placed for consideration on the next agenda. Members raised specific concerns about the possible health implications of the proposals.

1011/24 Policy Portfolio

The Clerk referred to the Policy Portfolio which had been distributed by email to all members of the Council. The following policies were considered and it was Proposed Seconded and Resolved that the policies be accepted as reviewed. The Clerk also informed members that she had recently received an updated model Financial Regulations and would be bringing this to Council at a future meeting for consideration

- Standing Orders
- Financial Regulations
- Complaints
- Code of Conduct
- Discipline and Grievance Procedure
- Equal Opportunities
- Recording at Meetings
- Freedom of Information
- Health and Safety at Work
- Media
- Publication Scheme
- Retention and Disposal
- Safeguarding Policy

1012/24 General Power of Competence

The Clerk reported that the Parish Council continued to meet all the eligibility criteria for the adoption of the General Power of Competence and it was therefore Proposed, Seconded and Resolved that the Parish Council continue to adopt the General Power of Competence.

1013/24 Notice Boards

It was reported that the notice boards at Rowthorne and Stainsby required refurbishment/replacement. It was Proposed, Seconded and Resolved that the Clerk be authorised to arrange the refurbishment/replacement of the two notice boards.

1014/24 Notification of Road Closure

The Clerk provided information to members of a proposed road closure on the A617, which would affect the Doe Lea area, taking place on Sundays between 19th May and 23rd June between the hours of 5.00 – 11.00 a.m..

1015/24 Bolsover District Council – 50 year celebrations

Bolsover District Council were putting plans in place to celebrate their 50 year anniversary and were inviting parish councils to participate. There were several plans in place for celebrations in the parish in the forthcoming year, and members agreed that the 50 year celebrations could be included within those events.

1016/24 Active Communities 2024

Members received information from Bolsover District Council concerning their Active Communities Programme for 2024. The programme offered up to 35 hours of free activity per parish across the financial year, to be delivered by their Community Activity and Sports Activator (CASA). Members were very supportive of the proposal and agreed to notify BDC that they wished to participate, working directly with the Manager at the Centre.

1017/2 Doe Lea Centre - Report of Manager to the Trustees

The Manager submitted a report to members in their capacity as Trustees of the Centre, who were happy with the content and supportive of the proposals he was making.

1018/24 Neighbourhood Plan

Unfortunately the planned meeting of the Neighbourhood Plan Group had been postponed as all the information required had not been available. It was agreed that the meeting be re arranged for 3rd July, subject to agreement by Andrew Towleron, the consultant.

1019/24 Parish Projects

Sculpture

There was nothing further to report

Ramp

The Clerk reported that she had been in communication with the developer at Doe Lea and with Matt Connley BDC to try and agree a design for the proposed ramp. She was currently awaiting a response from the developer to ascertain whether he would be able to assist with the design plan in order that this could be used for submission for the planning application.

1020//24 Allotment Matters

It was reported that there had been a few occasions when the allotments gate had been left unlocked. It was agreed that the Clerk liaise with the Allotments Manager to arrange a meeting of the allotment holders within the next couple of months.

1021/24 Applications for Grant Aid

There were no applications for grant aid

1022/24 Financial Matters
Payment of Accounts May 2024

The Clerk reported that due to some issues with the accounts software she had not been able to produce an income and expenditure report for the month of April 2024.

It was Proposed, Seconded and Resolved that the following accounts be approved for payment

PARISH COUNCIL		
E R Price	Clerk Salary May	£1208.70
K Gent	Parish Warden Salary May	£582.08
HMRC	PAYE & NI April	£452.69
Eon	Electric changing rooms	£50.67
Shelter maintenance	Cleaning of bus shelters 15533	£51.84
O2	Parish Mobile	£20.90
Zurich	Insurance Premium (LTA)	£2144.08
AML Midlands Ltd	Microsoft 365 Business & Cloudcare 32807	£15.36
Lees Garden Services	Invoice 251	
	Allotments	£80.00
	Football Field	£300.00
	Hamlets	£95.00
	Invoice 254	
	Football Field	£125.00
	Hamlets	£75.00
C C Services	Banks cutting football field	£300.00
Zoom	Annual Fee	£77.94
DALC	Annual Subs	£424.62
DOE LEA		
AML Midlands Ltd	Office & Avast (32703)	£53.72
	VOIP rental & broadband (32848)	£77.40
	VOIP calls)	
	Website hosting annual (32840)	£192.00
Cathedral Leasing	Hygiene services MI/1591301	£46.02
Lees Garden Services	Replace guttering, fascias and lighting	£931.68
SSE	Electric 1.12.23 – 29.2.24	£1316.78
Doe Lea Miners Welfare	Rent	£150.00
Crown Gas and Power	May	£232.71
Premier	Windows x 7 months	£420.00
Sharp	Photocopier	
	8072581266	£89.28
	8072732649	108.55

Balances at Bank 30th April 2024

Current Account	35350.52
Deposit Account	7846.34
Doe Lea Account	616.31
BDC Investment	2696.72

1023/24 Planning Applications

T Trafford left the meeting during discussion of this item

Members considered the following applications. No objections were raised.

APPLICATIONS		
24/00175/LAWEX	Crich View Farm Tibshelf Road Stainsby Common Chesterfield	Application for a Lawful Development Certificate for Residential Use of 3 Caravans
24/00156/FUL	Stainsby Festival Hawking Lane Stainsby	Replacement of an existing wooden storage shed with a small traditional oak framed barn
DECISIONS		
24/00089/TCON	Pruning works to two areas of trees (7 trees in total.) Green Acres Chesterfield Road Hardstoft Chesterfield	Not to make a TPO
24/00100/TCON	Pruning works to Weepin Ash Tree in car park The Shoulder Deep Lane Hardstoft Chesterfield	Not to make a TPO
24/00088/TCON	Pruning works to 10 tree and felling of 2 Ash trees. Farm Lane Hardstoft	Not to make a TPO

1024/24 Date of Next Meeting

It was agreed that the next meeting be held on Tuesday 4th June 2024, at Doe Lea Centre at 6:30 pm.

1025/24 Exclusion of Public

Resolved that the public be excluded from the meeting during discussion of the following item due to its confidential nature

